

OFFICE OF THE GENERAL COUNSEL  
Division of Operations-Management

MEMORANDUM OM 98-36

May 5, 1998

TO: All Regional Directors, Officers-In-Charge and  
Resident Officers

FROM: Richard A. Siegel, Associate General Counsel

SUBJECT: Revisions to Casehandling Manual, Part I,  
Unfair Labor Practice Proceedings

A committee has been formed to prepare a revised edition of the Casehandling Manual for Unfair Labor Practice Proceedings. The Committee will be coordinated by Deputy Assistant General Counsel Nelson Levin in Operations-Management. The Committee will be updating the Manual's provisions to reflect procedural changes brought about by Board decisions since the Manual was revised in 1989, as well as General Counsel initiatives, including Impact Analysis.

In light of the scope of the task and in order to permit the Committee to benefit from the experiences of all the Regional Offices and the various Washington operations, please assign one manager or supervisor in each office to coordinate a submission to the Committee with suggestions for Manual revisions. In addition, all users of the Manual are encouraged to provide individual suggestions. Although the Committee welcomes any suggestions, of particular interest are your actual experiences where the Manual provisions are unclear or no longer reflect actual practices, or where strict adherence to the Manual impedes our effectiveness. Although preparation of such comments will necessarily burden everyone's heavy caseload, we hope that broader participation will significantly assist the Committee in preparing a more useful resource for all. It would be most helpful if the coordinator's name and your suggestions would be submitted by CC-Mail to Richard Ahearn, the Chair of the Committee, by May 22, 1998. However, since this project will take considerable time, later submissions will also be welcome.

Finally, you may also feel free to informally contact any member of the Committee. They are:

Richard L. Ahearn, Regional Director, Region 9 (Cincinnati),  
Chair, 513-684-3621

Mark Carissimi, Supervisory Attorney, Region 8 (Cleveland)  
216-522-3718

Michael C. Joyce, Assistant to the Regional Director, Region 6  
(Pittsburgh) 412-395-6846

Rik Lineback, Regional Attorney, Region 25 (Indianapolis)  
317-226-7402

Your thoughtful assistance in making this important project a  
success is greatly appreciated.

R.A.S.

cc: NLRBU

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